

# LITTLE TRAVERSE BAY BANDS OF ODAWA INDIANS

## EDUCATION COMMISSION RECORD OF MOTIONS

		At Roll Call:	
		Present	Absent
Education Commission	Shirley Oldman, Chairperson	x	
Members present:	Catherine Laba, Vice-Chairperson	x	
	Mel Kiogima, II, Treasurer	x	
	Rita Shepard, Secretary	x	
	Angie Woodin, Commissioner	x	
Education Department:			
Staff present:	Melissa Claramunt	x	

Date: June 19, 2004 Time: 9:10 a.m. Closed Session: Yes \_\_\_ No x

Guests: None.

The meeting was called to order, roll call was taken, and a quorum was present. As the first order of business, the Commission reviewed the Agenda for June 19, 2004.

**MOTION made by Commissioner Shepard and supported by Commissioner Woodin**

**TO: APPROVE THE AGENDA OF JUNE 19, 2004, AS AMENDED.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed: x Motion Failed: \_\_\_**

Public comment was opened at 9:14 a.m.

Public Comment closed at 9:15 a.m.

The Commission discussed the phone poll of May 4, 2004.

**MOTION made by Commissioner Laba and supported by Commissioner Woodin**

**TO: "... declare the Phone Poll on 5/4/04 as "ILLEGAL," based upon our policy "RESPONSIBILITIES of EDUCATION COMMISSIONERS" approved on 8/22/04.**

**The policy states that the Chairperson will conduct Phone Polls and in the Chairperson's absence the Vice-Chairperson will have the duties of the Chairperson.**

**"The Phone Poll of 5/4/04 is illegal because the Phone Poll was conducted by the Treasurer. The Treasurer does not have the duty to conduct Phone Polls".**

**Vote: Enh: 2 Ka: 3 (Commissioners Oldman, Shepard and Kiogima)**

**Abstained: 0 Absent: 0**

**Motion Passed: \_\_\_ Motion Failed: x**

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## **EDUCATION COMMISSION RECORD OF MOTIONS**

**MOTION made by Commissioner Kiogima and supported by Commissioner Shepard TO: APPROVE THE PHONE POLL OF MAY 4, 2004, A COPY OF WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE.**

**Vote: Enh: 3 Ka: 2 (Commissioners Laba and Woodin) Abstained: 0**

**Absent: 0**

**Motion Passed:   x   Motion Failed:**

The Commission next reviewed the Minutes of the regular session of the Commission held on May 21, 2004.

**MOTION made by Commissioner Laba and supported by Commissioner Kiogima TO: APPROVE THE MINUTES OF MAY 21, 2004, WITH CORRECTIONS.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

The Commission next reviewed the Commission Minutes of the Special Meeting held on May 20, 2004.

**MOTION made by Commissioner Laba and supported by Commissioner Kiogima TO: APPROVE THE COMMISSION MINUTES OF THE SPECIAL MEETING HELD MAY 20, 2004.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

The Program Director next gave her monthly report. Topics included were:

- New Hires
  - Tribal Council action taken on the Michelle Chingwa Education Assistance Act
  - Employee Professional Development
  - WOBTTCulinary Arts
  - Water Walkers Visit
  - Hosting of Title I Students
  - WOBTTC Evaluation
  - Bay Mills Community College/MITW
  - Summer Camp

**MOTION made by Commissioner Shepard and supported by Commissioner Woodin TO: ACCEPT THE PROGRAM DIRECTOR'S WRITTEN AND VERBAL REPORT FOR JUNE 19, 2004.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

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## **EDUCATION COMMISSION RECORD OF MOTIONS**

**MOTION made by Commissioner Laba to add to the Agenda for the July 10, 2004 meeting of the Commission information from the Program Director on the credit table for the MCEAA.**

**Motion fails for lack of support.**

The Commission Treasurer next gave his verbal and written report.

**MOTION made by Commissioner Kiogima and supported by Commissioner Shepard TO: REDUCE LINE ITEM #5350 OF THE COMMISSION BUDGET BY \$1,000 AND TO INCREASE LINE ITEM #5420 BY \$75 AND INCREASE LINE ITEM #6040 BY \$925.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

The Commission recessed at 10:42 a.m. The Commission reconvened at 10:54 a.m.

**MOTION made by Commissioner Shepard and supported by Commissioner Laba TO: ACCEPT THE TREASURER'S VERBAL AND WRITTEN REPORT FOR JUNE 19, 2004.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

During the Chairperson's monthly report, she distributed memos and schedules obtained from Tribal Council. Of specific concern was the duty of each Commissioner to sign them self out of the commission meetings on the Official Sign In Sheets upon their departure from the meetings.

**MOTION made by Commissioner Shepard and supported by Commissioner Laba TO: ACCEPT THE CHAIRPERSON'S VERBAL REPORT FOR JUNE 19, 2004.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

Old Business:

The Commission reviewed and revised the Commission Policy and Procedures on Election of Commission Officers.

**MOTION made by Commissioner Laba and supported by Commissioner Shepard TO: APPROVE THE ELECTION OF COMMISSION OFFICERS POLICY AND PROCEDURES WITH CORRECTIONS OF REMOVING PARENS AT THE PARAGRAPH NUMBERS AND ADDING INDENTATIONS ON THE BULLETED PARAGRAPHS.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

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## **EDUCATION COMMISSION RECORD OF MOTIONS**

**MOTION made by Commissioner Shepard and supported by Commissioner Laba  
TO: APPROVE THE PUBLIC COMMENT POLICY AND PROCEDURE  
WITH CORRECTIONS.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

**MOTION made by Commissioner Shepard and supported by Commissioner Laba  
TO: TABLE REVIEW OF THE COMMISSION BY LAWS UNTIL THE NEXT  
REGULARLY SCHEDULED MEETING OF THE COMMISSION ON JULY 10,  
2004.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

**MOTION made by Commissioner Laba and supported by Commissioner Shepard  
TO: TABLE THE RECORDING OF COMMISSION MEETINGS POLICY  
AND PROCEDURE UNTIL THE NEXT REGULARLY SCHEDULED MEETING  
OF THE COMMISSION ON JULY 10, 2004.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

The Program Director next presented her concerns with regard to mileage reimbursement for AVT and Direct Employment students. The possibility of using gas cards was discussed.

**MOTION made by Commissioner Kiogima and supported by Commissioner Shepard  
TO: TABLE THE STUDENT MILEAGE REIMBURSEMENT  
DISCUSSION UNTIL THE NEXT REGULARLY SCHEDULED MEETING OF  
THE COMMISSION ON JULY 10, 2004.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

The Commission next reviewed and discussed "Interview Questions for Potential Commission Appointees". The questions were revised and added to for presentation by the Commission Chairperson at the next quarterly report to Tribal Council in July.

**MOTION made by Commissioner Kiogima and supported by Commissioner Laba  
TO: APPROVE THE EDUCATION COMMISSION INTERVIEW QUESTIONS  
AS DRAFTED AND TO FURTHER APPROVE THEIR SUBMISSION TO  
TRIBAL COUNCIL.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

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## **EDUCATION COMMISSION RECORD OF MOTIONS**

The Commission next discussed the removal of commission officers from duty.

**MOTION made by Commissioner Kiogima and supported by Commissioner Shepard TO: REMOVE “REMOVAL OF OFFICERS POLICY” FROM THE COMMISSION AGENDA.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

The Commission discussed its phone poll policy.

**MOTION made by Commissioner Laba and supported by Commissioner Woodin TO: TABLE REVIEW OF THE COMMISSION PHONE POLL POLICY UNTIL THE NEXT REGULARLY SCHEDULED MEETING OF THE COMMISSION ON JULY 10, 2004.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

The Commission next discussed its responsibilities with regard to review of the Department budget.

**MOTION made by Commissioner Laba and supported by Commissioner Woodin TO: REQUEST THE DEPARTMENT DIRECTOR, OR HER DESIGNEE, TO BRING TO THE COMMISSION FOR REVIEW, THE EDUCATION DEPARTMENT BUDGET ON A QUARTERLY BASIS AND THAT THIS REVIEW OF CONFIDENTIAL INFORMATION TAKE PLACE IN CLOSED SESSION.**

**Vote: Enh: 4 Ka: 1 (Commissioner Kiogima) Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

New Business:

The Commission discussed the opening of the American Indian Museum at the Smithsonian in Washington, D.C. in September 2004, and the possible opportunity for Commission members to partake in the event. Commissioners Oldman and Laba expressed interest in attending this celebration. The Commissioners next discussed educational opportunities for commissioners and the scope of the Commission’s ability or willingness to financially assist its members in attending various events and activities. Secretary Shepard was asked to prepare for the Commission’s review, proposed policy and procedures for such occasions.

**MOTION made by Commissioner Kiogima and supported by Commissioner Shepard TO: TABLE “SMITHSONIAN INSTITUTE OF AMERICAN INDIANS” UNTIL THE NEXT REGULARLY SCHEDULED MEETING OF THE COMMISSION ON JULY 10, 2004.**

**Vote: Enh: 5 Ka: 0 Abstained: 0 Absent: 0**

**Motion Passed:   x   Motion Failed:**

# **LITTLE TRAVERSE BAY BANDS OF ODAWA INDIANS**

## **EDUCATION COMMISSION RECORD OF MOTIONS**

Commissioner Woodin departed the meeting at 12:24 p.m.

The Program Director next presented to the Commission a BIA funded AVT request for extended assistance.

**MOTION made by Commissioner Kiogima and supported by Commissioner Shepard TO: APPROVE THE AVT REQUEST FOR EXTENDED ASSISTANCE PENDING SUPPORT FROM THE BIA.**

**Vote: Enh: 3 Ka: 0 Abstained: 1 (Commissioner Laba) Absent: 1 (Commissioner Woodin)**

**Motion Passed:   x   Motion Failed:**

The Commission recessed at 12:41 p.m. and reconvened at 12:43 p.m.

The Commission next discussed the changes by Tribal Council in the Michelle Chingwa Education Assistance Act, and some apparent results of the changes.

The Program Director indicates that there is \$9,942 left in the BIA Funded Higher Education Scholarship Line Item, with nothing left to modify. She and the Commission Treasurer will review the Department Budget in an effort to resolve this problem.

August 13<sup>th</sup> has been designated as the date for the Department to honor LTBB graduates. The ceremonies will take place in the Commons area of the Government Building. Possible candidates for speakers were discussed. This will be resolved by assignment.

Public Comment was opened at 1:14 p.m. and closed at 1:15 p.m.

**MOTION made by Commissioner Kiogima and supported by Commissioner Laba TO: Adjourn at 1:14 p.m..**

**Vote: Enh: 4 Ka: 0 Abstained: 0 Absent: 1 (Commissioner Woodin)**

**Motion Passed:   x   Motion Failed:**

Respectfully submitted:

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Rita G. Shepard, Secretary  
Approved: July 10, 2004